

Proposal Review Committee
December 2, 2015
Statewide Benefits Office
500 W. Loockerman Street
Duncan Building, Ste. 320, Dover, Delaware

Public Session: 8:31 a.m.

The Proposal Review Committee met on December 2, 2015, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Brenda Lakeman, OMB, Director, Benefits Administration
Ms. Faith Rentz, OMB, Deputy Director, Statewide Benefits
Dianna Stotler, OMB, Prescription Program Lead, Statewide Benefits
Marie Hartigan, OMB, Human Resources Manager, Statewide Benefits
Wendy Brown, Department of Health and Social Services
Valerie Watson, Department of Finance
Kimberly Reinagel-Nietubicz, Office of Controller General
Omar Masood, Office of the Treasurer
Jenifer Vaughn, Delaware Insurance Department
Ashley Tucker, Administrative Office of the Courts
George McClure, Correctional Officers' Association
George Bognar, Segal Consulting Group (by conference call)
Alan Kolick, Segal Consulting Group

Introductions/Sign In

Ms. Rentz called the meeting to order at 8:31 a.m.

Approval of Minutes

Ms. Rentz requested a motion to approve the minutes from the November 2 and 3, 2015, meetings of the Proposal Review Committee. A motion was made by Ms. Brown and seconded by Ms. Watson. The motion was approved with unanimous voice vote.

Discussion of the Pharmacy Benefit Management Services RFP for the Group Health Insurance Program

Ms. Rentz requested a motion to move into Executive Session to discuss the bids, follow-up bid responses, and reference checks and then vote on a recommendation to the State Employee Benefits Committee for an award. Ms. Watson made the motion and it was seconded by Ms. Stotler. The PRC moved into Executive Session at 8:33 a.m.

Upon return to the Public Session, Ms. Watson made a motion to recommend to the State Employees Benefit Committee that the contract effective July 1, 2016, be awarded to Express Scripts, Inc. for an initial term of three years with two one year renewal options beginning July 1, 2016 for the active and non-Medicare population and January 1, 2017 for the Medicare/EGWP population. Additionally, the recommendation was made that Express Scripts assign an account manager whose time is 50% dedicated to the State of Delaware account and increase the performance

guarantee penalty in the account management satisfaction category as offered by the vendor. Ms. Tucker seconded the motion and it carried by unanimous voice vote.

Adjournment: With no further business, a motion to adjourn was made by Ms. Brown and seconded by Ms. Tucker. Upon unanimous voice approval, the meeting was adjourned at 10:29 a.m. Please note there were no public attendees.

Respectfully submitted,

Laurene M. Ehemann

Laurene M. Ehemann
RFP and Contract Manager